

## Sydney Local Health District

### Meeting One Hundred and Fifty-Seven of the Board

Date: Monday 19 May 2025  
Time: 08:30 – 11.00am  
Venue: Croydon Community Health Centre / Teams  
Chair: Adjunct Professor Karen Crawshaw PSM

#### 1. Acknowledgement of Country

The Chair conducted Acknowledgment of Country.  
The Chair advised on the away days, she would like an to know on what land the meeting is being held on.

#### 2. Welcome / Present / Apologies

##### Present

Adjunct Professor Karen Crawshaw PSM, Chair  
Dr Andrew Hallahan, A/ Chief Executive  
Ms Ronwyn North, Member  
Mr Richard Acheson, Member  
Mr Rob Furolo, Member  
Mr Raymond Dib, Member  
Dr Mary Haines, Member  
Dr John Sammut, Member  
Dr Alicja Smiech, Chair, Medical Staff Executive Council  
Ms LaVerne Belleair, Member

##### Apologies

Ms Deb Willcox AM, Chief Executive  
The Hon. Carmel Tebbutt, Member  
Dr Genevieve Wallace, Executive Director of Operations, SLHD  
Mr Puneet Datta, A/Executive Director of Finance, SLHD

##### In attendance

Mr Joseph Jewitt, A/Chief of Staff, Office of the Chief Executive  
Ms Ivanka Komusanac, Executive Director Nursing and Midwifery, SLHD  
Ms Kate McBride, A/Executive Director of Operations, SLHD  
Mr John Gowdy, Executive Director Capital Infrastructure & Engineering  
Ms Zoe Hassoun, Secretariat  
Ms Lexie O'Connor, Graduate Health Management Trainee

#### 3. Declaration / Removal of conflicts of interest

The Chair advised to declare / remove any conflicts of interest at this meeting.

## 4. Presentation:

### 4.1 SLHD Major Capital Projects, Jon Gowdy, Executive Director Capital Infrastructure and Engineering

The Director provided an update on:

- Four major capital projects are underway. Concord Forensic Mental Health is due to be completed at the end of September.
- Funding constraints continue to impact certain projects, limiting the ability to establish essential departments. Nevertheless, the overall implementation of projects remains on schedule and within budget.
- The Director will arrange visits for the Board members to the various sites.
- The Board discussed the governance of Sydney Biomedical Accelerator (SBA). An Executive Steering Committee has been established for the planning/governance of SBA.

## 5 Confirmation of previous minutes

### 5.1 Minutes of the previous meeting

Two amendments to the minutes of the meeting held 17 March 2025, once amended will be accepted as a true and accurate record of the meeting.

- Conflict of interest declared by Mary Haines to read as follows:  
*Dr Mary Haines declared that her consulting company (MH Consulting Group) has two new contracts with parts of NSW Health. One relates to a program-level review of a statewide research investment program. Another involves supporting NSLHD with the development of its new research strategy. The board discussed both at length and agreed that neither constituted a conflict of interest. As a precautionary measure, it was agreed that Dr Haines will not be involved in board discussions concerning SLHD research strategy for the next six months.*
- Mr Richard Acheson to attend the SLHD Consumer and Community Advisory Committee.

## 6 Matters arising from the previous minutes

### 6.1 Action sheet

The Board received, read and noted the items on the action sheet.

### 6.2 SLHD AI & Data Governance Steering Committee

The A/Chief Executive provided an update on:

- The first meeting was held in April. The meeting is being chaired by the Executive Director, Medical Services, Clinical Governance & Risk and the Chief Information Officer. There is tight governance on all AI Projects and linkage with eHealth. A bi yearly briefing will be provided to the Board.

## 7 Patient Story

**Dr Santuri Rungan Community Pediatrician provided an update on:**

- This case involved a young Aboriginal boy with a history of significant behavioral challenges, Autism, and learning difficulties, who has been known to the service since birth. It highlighted the ongoing challenges faced by the child and his family, despite the support and services provided. The case underscores the importance of a whole-of-family and multidisciplinary approach in addressing complex needs and identifying a pathway that supports development and progress.

## 8. Matters for Approval / Resolution

### 8.1 Brief on Realignment of Clinical streams – A/Chief Executive

The Board received, read and noted the brief.

- The Acting Chief Executive added that the Expression of Interest for the Clinical Director positions has been advertised, and interviews will be scheduled upon the return of the Chief Executive. The appointed newly appointed Clinical Directors will commence on the 1 July 2025.
- This matter was discussed at the last Medical Staff Executive Council and no issues were raised.
- This matter has been endorsed.

### 8.2 Further Changes to People and Culture Terms of Reference

- A meeting between the Chair and the Executive Director, People and Culture, was held to revise the Terms of Reference. The committee's purpose is more of a governance committee than an operational/management committee.
- Dr Mary Haines requested an amendment to point 4.a to include "*Workforce element of the Strategic Plan*"
- This matter has been approved subject to amendment.

## 9. Chair's Report

The Board Chair provided a verbal update including:

- The Board Chair met with the accreditation team for the Short Notice Accreditation that was conducted for SLHD Community Health Centres. The overall result was very good.
- Soon The Board Chair will attend assessments for Mental Health and Oral Health services undergoing accreditation.
- Attended the opening of Concord Museum which is supported by the local community.
- Mr Richard Acheson raised the point of ANZAC day commemoration which should focus on the contribution of the nurses and health workers. The Executive team should consider adding this as an Agenda Item to their meeting.

- The Board Chair received correspondence from the Internal Audit advising there will be a Committee Governance Audit Program which will reviewing the structure and functioning and effectiveness of committees.
- **Action:** A/Chief Executive to discuss with Director Internal Audit the scope of this exercise
- **Action:** Board Secretary to distribute the letter to the Board.

## 10. Standing Items

### 10.1 Chief Executive

The Board received, read and noted this report. The following is noted:

#### SLHD Performance

The Board **noted** that the district's performance continues to perform at level 1.

#### Facility's Accreditation update

Community Health have one recommendation to close out relating to patient and family escalation of care.

#### People and Culture update

The Mental Health service continues to perform well. Actively recruiting to vacant positions but interest remains low regarding Staff Specialist positions

In March, the Royal Australian and New Zealand College of Psychiatrists conducted a review of trainee positions but declined to engage with executive staff during the process. The College has since requested additional information regarding the majority of the positions reviewed. Sydney Local Health District has requested clarification on the specific information required to respond to the College's request. The Ministry of Health has escalated the matter to the Australian Medical Council.

#### Special Commission of Inquiry

The report was made public on Friday. Overall, the findings for the district were satisfactory.

### 10.2 Finance

The Board received, read and noted this report.

### 10.3 Operations

The Board received, read and noted this report.

### 10.4 Safety and Quality and Medical Services

The Board received, read and noted this report.

## **10.5 Medical**

The Board received, read and noted this report.

## **10.6 Nursing**

The Board received, read and noted this report.

The Executive Director of Nursing and Midwifery defined the meaning of NHPPD and how it works on the units/wards. The Board was advised that vacancies, unplanned leave and late discharges contribute to the district not meeting the NHPPD. Nursing Executive Strategies to meet NHPPD and actions required were discussed.

## **10.7 Facility Reports - General Managers**

The Board received, read and noted these reports.

## **10.8 Selected Performance Indicators – March 2025**

The Board received, read and noted this report.

## **10.9 Workforce (Quarterly)**

The Board noted the report was tabled in the April meeting.

## **10.10 Digital Health and Innovations (Quarterly)**

The Board noted the report was tabled in the March meeting.

## **10.11 Capital Infrastructure and Engineering (Quarterly)**

The Board received, read and noted this report.

## **10.12 Risk Management (Quarterly)**

The Board noted the report was tabled in the April meeting.

## **10.13 Detailed Asset Management Report (Quarterly)**

The Board received, read and noted this report.

## **10.14 Detailed Cyber Security Report (Six Monthly)**

The Board noted the report was tabled in the March meeting.

## **11. Legal Matters**

The Board received, read and noted this report.

**ACTION:** The Board requested the closed matters be excluded from the report.

## **12. Board Committee reports / minutes**

### **12.1 Finance and Performance Management Committee**

The Board received, read and noted the meeting will be held on the 12 May 2025

### **12.2 Research Board Subcommittee**

The Board noted the next meeting will be held on 19 May 2025.

### **12.3 Audit and Risk Committee**

The Board received, read noted the March report.

### **12.4 Patient Safety and Quality Board Subcommittee**

The Board received, read and noted the minutes of the meeting held on 27 March 2025

### **12.5 People and Culture Board Subcommittee**

The Board noted the next meeting is to be held on the 16 June 2025

### **12.6 SLHD Clinical Council**

The Board received, read and noted the minutes of the meeting held on 23 April 2025

### **12.7 Medical Staff Executive Council**

The Board noted the next meeting will be held on 13 May 2025

### **12.8 Patient and Consumer Committee (bi-monthly)**

The Board noted the next meeting will be held on 8 May 2025

### **12.9 Aboriginal Health Steering Committee (bi-monthly)**

The Board noted the next meeting to be held on 27 May 2025.

## **13. Matters for Noting**

### **13.1 Sustainability Committee (bi-monthly)**

The Board noted the next meeting is to be advised.

### **13.2 Medical and Dental Appointments Advisory Committee**

The Board noted the minutes of the meeting held on 9 April 2025

### **13.3 Finance Leaders Forum**

The Board noted the minutes of the meeting held on 16 April 2025

### **13.4 NSW Health / SLHD Performance Review Meeting**

The Board noted the meeting is to be advised.

## **13.5 Organ Donation for Transplantation**

The Board noted the next meeting is to be advised.

## **13.6 Major Procurement, Assets and Imaging Steering Committee**

The Board noted the next meeting is to be advised.

## **13.7 Yaralla Estate Community Advisory Committee (quarterly)**

The Board noted the next meeting will be held on the 15 July 2025

## **13.8 Security and Violence Prevention Committee**

The Board noted the next meeting is to be advised.

## **13.9 SLHD Board Presentation Schedule**

The Board noted the schedule and was placed in the reading room.

## **14. Business without Notice**

Board members asked if a Board Conference will be held this year.

ACTION: Board secretary to follow up.

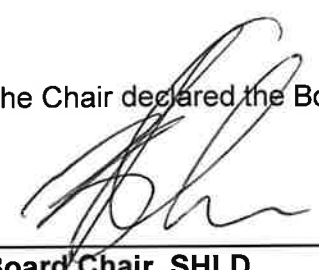
SBA Sod Turning Event.

ACTION: Board secretary to advise meeting point and time to meet for the Sod Turn.

## **15. Next Meeting**

The next meeting will be held on Monday 16 June 2025 at 8.30am at Camperdown.

The Chair declared the Board Meeting closed at 11.00am.



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**Board Chair, SHLD**

Date: 21.7.25

