

## Sydney Local Health District

### Meeting One Hundred and Fifty Five of the Board

Date: Monday 17 February 2025  
Time: 9.00 – 11.00am  
Venue: Auditorium Sydney Education / Teams  
Chair: Adj/Professor Karen Crawshaw PSM

#### 1. Acknowledgement of Country

The Chair conducted Acknowledgment of Country

#### 2. Welcome / Present / Apologies

##### Present

Adj/Professor Karen Crawshaw PSM, Chair  
Ms Deb Willcox AM, Chief Executive  
Ms Ronwyn North, Member  
Mr Richard Acheson, Member  
Mr Rob Furolo, Member  
Ms LaVerne Belleair, Member  
Mr Raymond Dib, Member  
Dr Mary Haines, Member  
Dr John Sammut, Member  
The Hon. Carmel Tebbutt, Member

##### Apologies

Nil

##### In attendance

Dr Alicja Smiech, Chair, Medical Staff Executive Council  
Dr Genevieve Wallace, Executive Director of Operations, SLHD  
Mr Joseph Jewitt, Chief of Staff, Officer of the Chief Executive  
Mr Puneet Datta, A/Executive Director of Finance, SLHD  
Ms Ivanka Komusanac, Director Nursing & Midwifery, SLHD  
Ms Zoe Hassoun, Secretariat  
Ms Lexie O'Connor, Graduate Management Trainee, Observer

#### 3. Declaration / Removal of conflicts of interest

The Chair advised to declare / remove any conflicts of interest at this meeting.

There were no new conflicts of interest to declare or to be added/removed in the Register at this meeting.

#### 4. Presentation:

##### **Solving Nursing Workforce Recruitment Issues – Ms Ivanka Komusanac, Director Nursing & Midwifery**

- Noted vacancy rates in both nursing and midwifery and recruitment efforts
- Highlighted Focus areas including attracting staff to Balmain Hospital and Mental health Service
- A discussion was held in relation to the importance of exit interviews
- Board briefed on rollout of Safe Staffing in Emergency Department. RPA in progress, Concord Hospital will commence in March and Canterbury Hospital to be confirmed.
- Discussion held in relation to Nursing hours per Patient Day. Update on nurse - sensitive Hospital Acquired complications and audit process
  
- **ACTION:** Director Medical Services, Clinical Governance & Risk will provide a briefing to the Board on Hospital Acquired Complications
- **ACTION:** Director of Nursing & Midwifery will update the Board on Safe Staffing Level Rollout in Emergency Departments in August

#### 5 Confirmation of previous minutes

##### 5.1 Minutes of the previous meeting

The minutes of the meeting held 16 December 2024 were accepted as a true and accurate record of the meeting.

#### 6. Matters arising from the previous minutes

##### 6.1 Action sheet

The Board received, read and noted the items on the action sheet.

#### 7 Patient Story

The Board received, read and noted the de-identified correspondence from a patient who gave birth at Canterbury Hospital. The Patient required multidisciplinary care coordination and collaboration with the Department of Community & Justice. Staff will be invited to present patient stories directly to the Board throughout the year.

#### 8. Matters for Approval / Resolution

##### 8.1 Proposal: Renomination of Mary Haines as Deputy Chair

The Board discussed and resolved that Mary Haines will be reappointed as Deputy Chair for the remainder of her appointment (2 years)

A letter of appreciation has been sent to the former members acknowledging their invaluable contributions.

## 9. Chair's Report

The Board Chair provided a verbal report including:

- Update on Director People and Culture interviews
- Staff Psychiatry Specialist resignations and service impact
- Impacts of the media report involving Bankstown Hospital nurse
- On behalf of the Chair, Mr. Dib attended a community consultation workshop on the Canterbury Hospital Redevelopment hosted by the Local Member Sophie Cotsis MP

## 10. Standing Items

### 10.1 Chief Executive

The Board received, read and noted this report, in particular:

- Activity and Performance – SLHD continues to have strong performance
- Recruitment- focus on supporting Mental Health
- Noted work to progress Canterbury redevelopment
- Discussed opportunities for philanthropy. Sub Committee of Board to be established, Mr Rob Furolo, Mr Ray Dib and Dr John Sammut volunteered to assist.
- Sydney Biomedical Accelerator – Board briefing to be arranged.
- Canterbury Short Notice Assessment (SNA) scheduled for Tuesday 18 February (given notice on Friday 14<sup>th</sup>)

### 10.2 Finance

The Board received, read and noted this report.

- Director of Finance advised that we are tracking well and ahead in our 3 year plan.

### 10.3 Operations

The Board received, read and noted this report.

- Board Chair the requested the CE pass on to the hospitals and service the Boards acknowledgement of their outstanding performance.

### 10.4 Safety and Quality and Medical Services

The Board received, read and noted this report.

- Dr Andrew Hallahan, Director Medical Services, Clinical Governance & Risk will be invited to Board meetings.

## **10.5 Medical**

The Board received, read and noted this report.

## **10.6 Nursing**

The Board received, read and noted this report.

## **10.7 Facility Reports - General Managers**

The Board received, read and noted these reports.

## **10.8 Selected Performance Indicators – November and December 2024**

The Board received, read and noted this report.

## **10.9 Workforce (Quarterly)**

The Board noted the next report is due in March 2025.

## **10.10 Digital Health and Innovations (Quarterly)**

The Board noted the next report is due in March 2025.

## **10.11 Capital Infrastructure and Engineering (Quarterly)**

The Board noted the next report is due March 2025.

## **10.12 Risk Management (Quarterly)**

The Board noted the next report is due in March 2025.

## **10.13 Detailed Asset Management Report (Quarterly)**

The Board noted the next report is due in March 2025.

## **10.14 Detailed Cyber Security Report (Six Monthly)**

The Board noted the next report is due in June 2025.

## **11. Legal Matters**

The Board received, read and noted this report.

## **12. Board Committee reports / minutes**

### **12.1 Finance, Risk and Performance Management Committee**

The Board received, read and noted the minutes of the meeting held on 10 February 2025.

## 12.2 Education and Research Committee

The Board noted the next meeting will be held on 17 March 2025.

## 12.3 Strategic Communication and Partnerships Committee

### (i) Minutes of Meeting

The Board noted the next meeting is to be advised in 2025.

### (ii) Bi-Monthly Report

The Board noted the next report is to be advised in 2025.

## 12.4 Audit and Risk Committee

The Board noted the next meeting to be held on 25 March 2025.

## 12.5 Health Care – Clinical Quality Council

The Board noted the next meeting to be held on 26 February 2025.

## 12.6 Health Care – Clinical Council

The Board noted the next meeting to be held on 26 February 2025.

## 12.7 Medical Staff Executive Council

The Board noted the meeting was held on 7 February – minutes to follow in March Board meeting.

## 12.8 Patient and Family Centred Care Steering Committee (bi-monthly)

The Board noted the next meeting is to be held on 2 April 2025 (February meeting cancelled).

## 12.9 Aboriginal Health Steering Committee (bi-monthly)

The Board noted the next meeting to be held on 25 March 2025.

## 13. Matters for Noting

### 13.1 Sustainability Committee (bi-monthly)

The Board noted the minutes of the meeting held on 10 December 2024

### 13.2 Medical and Dental Appointments Advisory Committee

The Board noted the minutes of the meeting held on 11 December 2024

### 13.3 Finance Leaders Forum

The Board noted the minutes of the meeting held on 20 November 2024

13.4 NSW Health / SLHD Performance Review Meeting

The Board noted the minutes of the meeting held on 15 November 2024

13.5 Organ Donation for Transplantation

The Board noted the next meeting is to be advised.

13.6 Major Procurement, Assets and Imaging Steering Committee

The Board noted the minutes of the meeting held on 10 December 2024.

13.7 Yaralla Estate Community Advisory Committee (quarterly)

The Board noted the next meeting will be held in 2025- Date to be advised.

13.8 Security and Violence Prevention Committee

The Board noted the minutes of the meeting held on 2 December 2024

13.9 Workplace culture and Safety Action Plan – 4<sup>th</sup> Quarter update for 2024

The Board noted the action plan and was placed in the reading room.

13.10 HERDU Report to Board

The Board noted the minutes of the meeting held on January 2025

13.11 HERDU Annual Report

The Board noted the Annual Report 2024

## 14. Other Business

### **Matters raised by the SLHD Board Members / District Executive**

14.1 Letter to Board Chair July to September 2024 Quarterly Board report

14.1.2 Board Report SLHD July to September 2024

### **Business without Notice**

Personal liability of the Board members.

ACTION: A presentation will be provided in April to the Board.

## 15. Next Meeting

# Minutes



The next meeting will be held on Monday 17 March at 9.00am at KGV Camperdown.

The Chair declared the Board Meeting closed at 11.00am

A handwritten signature in black ink, appearing to be "BL", written over a horizontal line.

Chair

17.3.25

Date

