

Sydney Local Health District

Meeting One Hundred and Fifty Three of the Board

Date: Monday 18 November 2024
Time: 9.00am
Venue: SLHD Boardroom / Teams
Chair: Adj/Professor Karen Crawshaw PSM

1. Acknowledgement of Country

The Chair acknowledged the traditional owners of the land.

2. Welcome / Present / Apologies

The Chair welcomed members and guests, to meeting one hundred and fifty three of the Sydney Local Health District (SLHD) Board.

Present

Adj/Professor Karen Crawshaw PSM, Chair
Ms Deb Willcox AM, Chief Executive
Mr John McGee, Member
Ms Ronwyn North, Member
Mr Richard Acheson, Member
Dr Paul Hosie, Member
Mr Rob Furolo, Member
Ms LaVerne Belleair, Member
Mr Raymond Dib, Member
Dr Mary Haines, Member
Ms Kerry-Anne Hartman, Member
The Hon. Carmel Tebbutt, Member

Apologies

Mr Puneet Datta, A/Executive Director of Finance, SLHD

In attendance

Dr Alicja Smiech, Chair, Medical Staff Executive Council
Dr Genevieve Wallace, Executive Director of Operations, SLHD
Dr Andrew McDonald, Clinical Director, Mental Health Services, SLHD (9.00am -10.15am)
Mr Steven Wood, General Manager, Mental Health Services, SLHD (9.00am -10.15am)
Dr Pam Garrett, Director of Planning, SLHD (9.45am - 10.30am)
Ms Nerida Bransby, Secretariat

Minutes

3. Declaration / Removal of conflicts of interest

The Chair advised to declare / remove any conflicts of interest at this meeting.

Mr Rob Furolo advised he has been appointed as a Member of the Urban Development Institute of Australia NSW Board commencing October 2024 for a period of 2 years.

There were no additional new conflicts of interest to declare or to be added/removed in the Register at this meeting.

4. Presentation:

1. Mental Health Services

Dr McDonald and Mr Wood presented on the Mental Health Service in the SLHD including:

- Acknowledgement of Country
- Overview of the Mental Health Services
- Mental Health Strategic Plan 2023-2028
- Mental Health Hospital Services
- Mental Health Community Services
- Risk Management
 - Approach
 - Access and Demand
 - Workforce
 - Financial Sustainability
 - Suicide
- Current Developments and Priorities - Forensic Mental Health Rehabilitation Unit
- Clinical Governance Serious Adverse Events Reviews
 - Frequency
 - Findings
 - Location
 - Recommendations
 - Overdue Recommendations
- Questions

Following the presentation, the Board discussed:

- Staff retention and recruitment of the Mental Health Service Workforce.
- Currently strengthening the leadership within Allied Health. The roles of the Allied Health staff in the Mental Health Service are crucial.
- Mental Health receive good applications for Peer Support Workers. These positions are currently being classified.
- The monitoring and consolidation of 15 new risks.
- Certain set criteria for patients for the Ambulance Matrix.
- Regular meetings are held with the NSW Ambulance.

Minutes

- As a result of the PMS, Mental Health partake in leadership rounds to engage staff, promote a safe culture and raise any concerns.
- Future investments in Community
- Pathways to Community Living Initiative.
- Access and demand are a system-wide challenge.
- Insufficient supported housing options
- Three year approach to overcome budget deficit.
- Provision of a safety plan
- Discharge Planning is work in progress. Discharge summaries are placed in "My Health Record".
- There is no shift or seasonal pattern in relation to SAERs.
- A high number of SAERs occur in the Community.
- New Forensic Mental Health Rehabilitation Unit opening 2026.

The Chair advised:

- The Board is very mindful of the challenges facing Mental Health Services.
- Great respect to you both and the Mental Health teams.
- Thanked Dr McDonald and Mr Wood, for the presentation and for attending the meeting. This agenda item can now be removed from the action sheet.

5 Confirmation of previous minutes

5.1 Minutes of the previous meeting

The minutes of the meeting held 21 October 2024 were accepted as a true and accurate record of the meeting.

6. Matters arising from the previous minutes

6.1 Action sheet

The Board received, read and noted the items on the action sheet including:

- The Board planning Day is to be scheduled in February 2024.
- A letter was sent to the family of the Late Dr Rob Loblay from the Board. This agenda can be removed from the action sheet.
- A copy of the presentation provided to the Education and Research Committee was provided to the Board. This agenda item can be removed from the action sheet.
- The information on SAERs was included in the Mental Health presentation. This agenda item can be removed from the action sheet.
- Letters of appreciation from the Board were sent to the first responders of the fire in the PMBC. This agenda item can be removed from the action sheet.
- The Board Chair attended the MSEC on 1 November 2024. This agenda item can be removed from the action sheet.

Minutes

- Following discussions with Internal Audit, Payroll and HealthShare only one Board Member Claim form is now required. This agenda item can be removed from the action sheet.

7 Patient Story

The Board received, read and noted the de-identified correspondence from the parent of a patient (child) with special needs who presented to the Balmain Hospital GP Casualty. The visit proved a very positive experience for the child.

8. Matters for Approval / Resolution

8.1 Research Strategic Plan 2023 - 2026

The Board received, read and noted this plan. The Board discussed:

- Overview of the Research portfolio Governance.
- Dr Britton is stepping down as Director of Research and recruitment is under way.
- When does a Clinical Trial become Treatment.

Following discussion, the Board endorsed the plan and agreed to have a deep dive into SLHD Research in the new year. Invitation should be extended and include a representation from Sydney Health Partners.

9. Chair's Report

The Board Chair provided a verbal report including:

- The Chair, Mr Dib and Mr Furolo attended the Canterbury Hospital Redevelopment Round Table with the Chief Executive. This was well attended and included Community Leaders
The Community is to be updated throughout the redevelopment. There were some cultural concerns raised that can be addressed now by the General Manager. The Community have a strong attachment to the Hospital and the Staff.
- Attendance at the CE Forum with Dr Andrew Hallahan.
- Attendance at the very moving Remembrance Day Service at Concord Hospital.
- There has been no update on the re-appointment process for Board Members.

10. Standing Items

10.1 Chief Executive

The Board received, read and noted this report, in particular:

- Performance Meeting with the MoH was held on 15 November 2024.
Performance remains at Level One. Moving back to level zero will depend on tracking during the three year financial recovery period.

- The Director from the MoH Efficiency Improvement and Support Team will provide some guidance to assist with our financial turnaround.
- Meetings with the Mental Health Staff specialists are occurring this week on site at the PMBC and CCMH.
- Implementation of a unique therapeutic horticulture program, pathway from SLHD Community Mental Health teams for consumers who are social housing tenants in Redfern and surrounding suburbs. The Board asked if this project can be considered for the Riverwood area also.

10.2 Finance

The Board received, read and noted this report.

10.3 Operations

The Board received, read and noted this report.

10.4 Safety and Quality and Medical Services

The Board received, read and noted this report.

10.5 Medical

The Board received, read and noted this report.

10.6 Nursing

The Board received, read and noted this report.

10.7 Facility Reports - General Managers

The Board received, read and noted these reports. The entire facility reports are available to the Board Members in the document reading room.

10.8 Selected Performance Indicators – August 2024

The Board received, read and noted this report.

10.9 Workforce (Quarterly)

The Board noted the next report is due in in December 2024.

10.10 Digital Health and Innovations (Quarterly)

The Board noted the next report is due in December 2024.

10.11 Capital Infrastructure and Engineering (Quarterly)

The Board noted the next report is due in December 2024.

10.12 Risk Management (Quarterly)

The Board noted the next report is due in December 2024.

Minutes

10.13 Detailed Asset Management Report (Quarterly)

The Board noted the next report is due in December 2024.

10.14 Detailed Cyber Security Report (Six Monthly)

The Board noted the next report is due in December 2024.

11. Legal Matters

The Board received, read and noted this report.

12. Board Committee reports / minutes

12.1 Finance, Risk and Performance Management Committee

The Board received, read and noted the minutes of the meeting held on 14 October 2024.

12.2 Education and Research Committee

The Board noted the next meeting is to be held on 18 November 2024.

12.3 Strategic Communication and Partnerships Committee

(i) Minutes of Meeting

The Board noted the next meeting is to be held on 4 February 2025.

(ii) Bi-Monthly Report

The Board noted the next report is due in February 2025.

12.4 Audit and Risk Committee

The Board noted the next meeting is to be held on 28 November 2024.

12.5 Health Care – Clinical Quality Council

The Board received, read and noted the minutes of the meeting held on 23 October 2024.

12.6 Health Care – Clinical Council

The Board noted the next meeting is to be held on 27 November 2024.

12.7 Medical Staff Executive Council

The Board received, read and noted the minutes of the meeting held on 1 November 2024.

12.8 Patient and Family Centred Care Steering Committee (bi-monthly)

The Board noted the next meeting is to be held on 5 February 2025.

12.9 Aboriginal Health Steering Committee (bi-monthly)

The Board noted the next meeting is to be held on 26 November 2024.

13. Matters for Noting

13.1 Sustainability Committee (bi-monthly)

The Board noted the minutes of the meeting held on 15 October 2024 were placed in the document reading room.

13.2 Medical and Dental Appointments Advisory Committee

The Board noted the minutes of the meeting held on 9 October 2024 were placed in the document reading room.

13.3 Finance Leaders Forum

The Board noted the minutes of the meeting held on 16 October 2024 were placed in the document reading room.

13.4 NSW Health / SLHD Performance Review Meeting

The Board noted the meeting was held on 7 August 2024.

13.5 Organ Donation for Transplantation

The Board noted the next meeting is to be held on 26 November 2024.

13.6 Major Procurement, Assets and Imaging Steering Committee

The Board noted the meeting held on 8 October 2024 was cancelled.

13.7 Yaralla Estate Community Advisory Committee (quarterly)

The Board noted the minutes of the meeting held on 15 October 2024 were placed in the document reading room.

13.8 Security and Violence Prevention Committee

The Board noted the minutes of the meeting held on 1 October 2024 were placed in the document reading room.

14. Other Business

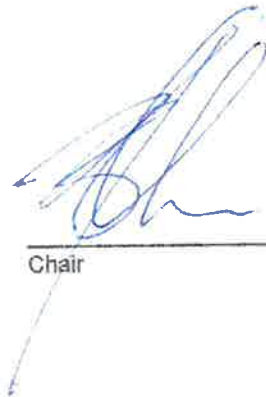
14.1 Matters raised by the SLHD Board Members / District Executive

The Board discussed the service provisions in our District for termination of pregnancies.

15. Next Meeting

The next meeting will be held on Monday 16 December 2024 at 9.00am. Venue to be confirmed.

The Chair declared the Board Meeting closed at 11.07am



Chair

12.3.25

Date