

Sydney Local Health District

SF11/140.
SD14/2102

Twenty Ninth Meeting of the Board

Date: Monday 17 February 2014
Time: 9.00am -11.00am
Venue: SLHD Boardroom
Chair: Dr Barry Catchlove, Deputy Chair (Departed 10.45am)

1. Present and apologies

Dr Teresa Anderson, Chief Executive
Ms Victoria Weekes, Member
Mr Trevor Danos, Member
Professor Paul Torzillo AM, Member
Dr John Daniels, Member
A/Prof. Christine Giles, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member (arrived 9.30am)
Mr David McLean, Member
Ms Frances O'Brien, Member

Apologies

The Hon. Ron Phillips, Chair

In attendance

Mr Stephen Haldane, Capital Insight Pty Ltd (9.00am – to 9.50am)
Mr Frank Tong, Capital Insight Pty Ltd (9.00am – to 9.50am)
Ms Debbie Flood, Director, Capital Assets and Contract Services, SLHD (9.00am – to 9.50am)
Ms Deborah Willcox, Director Operations, SLHD / General Manager, RPAH (9.00am – 10.20am)
Dr Tim Green, Director, Emergency Department, RPAH (9.50am – 10.20am)
Dr Tamsin Waterhouse, Director Medical Services, RPAH (9.50am – 10.20am)
Mr Joseph Jewitt, Director, Corporate and Financial Services, RPAH (9.50am – 10.20am)
Ms Sharne Hogan, Acting Director of Nursing, RPAH (9.50am – 10.20am)
Ms Nerida Bransby, Acting Secretariat
Ms Francesca Grace, GHMT

2. Welcome and introductions

The Acting Chair welcomed Members to the twenty ninth meeting of the Sydney Local Health District (SLHD) Board.

Presentations / Discussions:

1. RPA East Campus Blocking and Stacking and CRGH Master Planning process and integration with the Asset Strategic Plan.

Mr Stephen Haldane, Capital Insight Pty Ltd
Mr Frank Tong, Capital Insight Pty Ltd

The Board supported the options presented on the RPA East Campus Blocking and Stacking and the CRGH Master Planning processes and agreed to move on to the proposed next steps.

2. RPAH Hospital

Ms Deborah Willcox, Director Operations, SLHD / General Manager, RPAH
Dr Tim Green, Director, Emergency Department, RPAH
Dr Tamsin Waterhouse, Director Medical Services, RPAH
Mr Joseph Jewitt, Director, Corporate and Financial Services, RPAH
Ms Sharne Hogan, Acting Director of Nursing, RPAH

The RPAH executive updated and presented to the Board on:

- Performance Overview
- NEAT
- Whole of Hospital challenges
- ED challenges
- Themes, Teams and Streams in ED
- ED and Hospital challenges
- Nursing and Midwifery
- Patient safety and quality
- Medical services
- Clinical Highlights
- Improvements to Corporate Services
- Volunteer and consumer participation
- Redevelopment on the campus and
- Priorities for 2014

The Board thanked the RPAH Executive for the presentation and congratulated them and the whole RPA executive team on the achievement of such significant performance improvements.

3. Declaration of conflicts of interest

There were no conflicts of interests to declare at the meeting.

Confirmation of previous minutes

4.

The minutes of the Board meeting held on 16 December 2013 were moved and seconded with the following amendment:

7.6 (iii) Interviews for the position of the General Manager occurred on 29 November 2013.

The Chair then declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

The Board received and noted the comparison of 2013 “your say” discrimination results and the SLHD Action Plan. It was noted that in the presentation of next year’s results, it would be helpful to distinguish between discrimination by staff and patients.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive’s report

The Board received and noted the Chief Executive’s Report. In particular the Board noted:

- The District has convened a revamped SLHD Targeted Activity and Reporting Systems (STARS) Executive Steering Committee to include more clinician involvement.
- A presentation on STARS will be made to the Board.
- Planning for the 2013/2014 National Hospital Cost Data Collection (NHCDC) round 18 is underway with the Ministry releasing a program of work.
- The Innovations program has received significant support across the District which has inspired many new initiatives including the Junior Medical Officers have set up their own Innovations group.
- Gus Nossell will be a keynote speaker at the SLHD Innovations Symposium
- The District now has 60 Pathways covered by the Health Pathways program and the HIV pathway will be adopted by the State.
- Capital Works are progressing to plan and the North West Precinct Topping Out ceremony is being held today.
- Combined net result for the SLHD was \$1.4M unfavourable at YTD December 2013 due to the annual and long service leave paid out.

- It was suggested that financial reports include previous year's results for comparison purposes.
- Performance for the District still remains at zero.
- A Paper is being drafted on Organ Donation and a Clinical Academic will be appointed for the District.
- A Conservation Plan for Yaralla will be submitted to the Advisory Committee and then to the Board
- A letter of congratulations to be forwarded to the staff successful in making the Australia Day Honours List
- A copy of the SLHD correspondence to the MoH re the Medicare Local Review to be circulated to the Board.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – December 2013.

The Board received and noted the SLHD Board reporting pack for December 2013. The Board requested data from the previous financial year to be included in the report for comparison.

7.2.2 Selected Performance Indicators

The Board noted that this report was not available for December 2013.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 31 December 2013.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report.

7.3.3 Macquarie International Private Hospital

The Board received and discussed the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report. The Chief Executive advised that the Ministry is assisting the District with the separation of this service.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report. The Chief Executive advised the Board that this service separated in December 2013.

(viii) Community Health

The Board received and noted the Community Health report.

(ix) Population Health

The Board received and noted the Population Health report.

(x) Mental Health

The Board received and noted the Mental Health Services report. The Chief Executive advised that the Ministry is assisting the District with the separation of this service.

The significant improvement on financial performance on prior year was noted for the Hospital Facilities.

It was noted in relation to Mental Health and Population Health that the Inter District Agreements with SWLHD are being terminated and the services split. In relation to Mental Health and Population Health there is disagreement between the Districts regarding the budget allocation. The matter has been referred to the Ministry for resolution.

8. Matters for approval / resolution

8.1 Amendment to the Delegations Manual

The Board received and endorsed the recommendation contained in the brief concerning the delegation of governance processes for the SLHD Policy Directives.

8.2 Centenary of ANZAC Capital Works Submission

The Board received and discussed the concept plan proposal to seek redevelopment funding for the CRGH as part of the Centenary of ANZAC. The Chief Executive advised the Board if approved then the proposal would be pursued through the Minister, Ministry of Health, Defense Force and Local Members.

The Board endorsed the Centenary of ANZAC Capital work submission as contained in the brief.

8.3 Investment Management Policy

The Board endorsed the use and implementation of the SLHD Investment Management Policy

8.4 RPAH Energy Efficient Lighting Upgrade

A brief concerning the RPAH Energy Efficient Lighting Upgrade was tabled. The Board discussed and approved in principal the proposal to participate in the lighting upgrade.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the draft minutes of the meeting held on 10 February 2013.

9.2 Education and Research Committee

The Board noted that the next meeting is to be held on 24 February 2014.

9.3 Communications Committee

The Board noted the next meeting will be held on 24 March 2014.

9.4 Audit and Risk Committee

The Board noted the next meeting will be held on 26 March 2014.

9.5 Health Care – Clinical Quality Council

The Board noted the next meeting will be held on 26 March 2014.

9.6 Health Care – Clinical Council

The Board received and noted the minutes of the meeting held on 18 December 2013.

9.7 Medical Staff Council Executive Meeting

The Board received and noted the minutes of the meeting held on 7 February 2014.

10. Other Committee reports / minutes

10.1 Sustainability Committee

No meeting held.

10.2 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meetings held on 11 December 2013 and 30 January 2014.

10.3 Funding Reform and Performance Committee

The Board noted there was no meeting held in December 2013.

10.4 Surgical Demand Committee

The Board noted there was no meeting held in December 2013.

10.5 Revenue Enhancement Development Committee

The Board noted there was no meeting held in December 2013.

10.6 NSW Health / SLHD Performance Review Meeting

The Board received and noted the minutes of the meeting held on 2 December 2013.

10.7 SLHD Innovations Group

The Board received and noted the draft minutes of the meeting held on 24 January 2014.

10.8 Collaboration for Excellence Executive Steering Committee

The Board received and noted the draft minutes of the meeting held on 6 December 2013.

11. Matters for noting

11.1 MoH Surgical Dashboard – December 2013

The Board received and noted this report.

11.2 Food Wastage and Signage Review

The Board received and noted the updated information concerning a review on food wastage and recycling

11.3 December 2013 Six Monthly Performance Review

The Chief Executive tabled a letter from the Ministry of Health concerning the SLHD's December 2013 six monthly performance review. The Board noted the SLHD performance remains at "0" and the areas for ongoing focus include NEAT and Transfer of Care.

12. Other Business

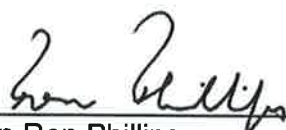
12.1 Medicare Locals

A copy of the correspondence forwarded to the Ministry of Health concerning the Medicare Local Review is to be circulated to the Board Members.

13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 24 March 2014 at 9.00am in the Balmain Hospital Boardroom.

Due to the departure of the Chair, Professor Paul Torzillo, Board Director stated that the items listed for discussion under agenda item 8, Matters for approval / resolution were endorsed by the Board and closed the meeting at 11.10am.



The Hon Ron Phillips
Chair

24/3/2014

Date