

Sydney Local Health District

Nineteenth Meeting of the Board

Date: Monday 18 March 2013

Time: 9:00am – SLHD Board Meeting

Venue: SLHD Boardroom, Level 11, KGV, Missenden Road, Camperdown

Chair: Dr Barry Catchlove, Deputy Chair

1. Present and apologies

Dr Barry Catchlove, Chair
Dr Teresa Anderson, Chief Executive
Mr David McLean, Member
Ms Victoria Weekes, Member
Ms Frances O'Brien, Member
Dr John Daniels, Member
A/Prof. Christine Giles, Member
Prof. Paul Torzillo AM, Member
Mr Trevor Danos, Member
Dr Thomas Karplus, Member

Apologies

The Hon. Ron Phillips, Chair
Mr Danny Lester

In attendance

Ms Dawn Farrell, Secretariat
Mr Matthew Swanborough, A/Director Clinical Services Integration – 9:00 – 10:00am
Ms Roslyn Crawford, Graduate Management Trainee

2. Welcome and introductions

The Chair welcomed Members to the nineteenth meeting of the Sydney Local Health District (SLHD) Board.

3. Declaration of conflicts of interest

A/Professor Christine Giles advised that her employer, Cancer Australia does not have any links to Lifehouse Funding Policy Agreements. A/Prof Giles advised that if matters did come up in relation to Lifehouse that she felt were a conflict, that she will declare same.

Minutes

4. Confirmation of previous minutes

The minutes of the Board meeting held on 18 February 2013 were moved and seconded. The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board considered the following items incomplete:

Agenda Item	Action	Outcome
9 July 2012		
6.1 – National Health and Hospital Reform	Work is continuing on the ED Activity proposal. The IWSML will also participate. The Ministry will be providing funds to assist with the work.	In progress.
8 October 2012		
11.5 – SLHD Service Agreement 2012/13	Draft copy of 13/14 Performance Agreement has been provided to CE. CE advised that once PA finalized, a copy will be provided to the Board.	In progress.
12 November 2012		
7.5 – Clinical Governance Report	CE advised Victoria Weekes, Barry Catchlove and District Executive have tightened up reporting. Facility reports will be presented to FRAP – any concerns will be escalated to Board. Clinical Governance Report is managed by Clinical Quality Council. The CGR could be reduced to 10 pages for Board papers. If Clinical Quality Council has any concerns/issues these will be raised to Board. CE advised if any members of the Board wanted Agenda/Papers from other sub committees, these would be available.	Completed.
12 November 2012		
12.1 – Future Arrangements for Governance of NSW Health	The Board agreed to recommendations contained in correspondence. Response sent.	Completed.
17 December 2012		
11.2 Letter from Mr Graeme Head, Public Service Commissioner regarding <i>People Matter</i> Employee Survey 2012 – Cluster and Agency Reports.	CE advised that the Plans to be presented at the next Board meeting.	In progress.

17 December 2012		
11.3 – Board Committee Structure	Secretariat to distribute updated structure to Board.	Completed.
17 December 2012		
11.8 – Summary of NGO Annual Activity Reports for 2011/12	The District is waiting on State review to the finalized prior to providing report to the Board regarding “value for money” of NGO programs.	In progress

6. Acronyms and Financial Classification Codes.

The Board received and noted the Acronyms and Financial Classification Codes.

7. Chief Executive’s report

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive’s report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – January 2013.

The Board received and noted the SLHD Board reporting pack – January 2013.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive’s report.

7.3.2 Lifehouse

The CE tabled a Brief outlining the current status of the Lifehouse Project.

The Board expressed concerns around the commissioning timetable for Lifehouse.

The Board also expressed concerns regarding the long term viability of Lifehouse.

The Board resolved that the Chair of SLHD Board would write to Lifehouse expressing concern regarding the lack of commissioning plan and the need for the District to receive the updated Business Plan to be assured of the long term

viability of Lifehouse.

The Board received and noted the information on Lifehouse provided in the Chief Executive's report.

7.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the tabled Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the tabled Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the tabled Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the tabled Royal Prince Alfred Facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report.

(ix) Community Health

The Board received and noted the Community Health report.

(x) Population Health

The Board received and noted the Population Health report.

8. Matters for approval / resolution

8.1 Two requests to amend SLHD Delegations

The Board received and noted the amendments to the SLHD Delegations Manual.

8.2 SLHD Innovations Group brief

The Board noted and approved the SLHD Innovations Group brief.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the unconfirmed minutes of the Finance, Risk and Performance Management Committee meeting held on 11 February 2013.

9.2 Education and Research Committee

The Board received and noted the unconfirmed minutes of the Education and Research Committee held on 11 March 2013.

9.3 Communications Committee

The Board received and noted the unconfirmed minutes of the Communications Committee held on 18 February 2013.

9.4 Audit and Risk Committee

The Board noted that the next meeting of the Audit and Risk Committee is to be held on 28 March 2013.

9.5 Health Care – Clinical Quality Council

The Board noted that the next meeting of the Clinical Quality Council Committee is to be held on 27 March 2013.

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9.6 Health Care – Clinical Council

The Board received and noted the unconfirmed minutes of the Clinical Council Committee held on 27 February 2013.

9.7 Medical Staff Council Executive Meeting

The Board noted that the next meeting of the Medical Staff Council Executive Meeting is to be held on 5 April 2013.

10. Other Committee reports / minutes

10.1 Planning Committee

The Board received and noted the unconfirmed minutes of the Planning Committee held on 6 March 2013.

10.2 PACS RIS Implementation Steering Committee

The Board received and noted the unconfirmed minutes of the PACS RIS Implementation Steering Committee held on 15 January 2013.

10.3 Sustainability Committee

The Board noted that the inaugural meeting of the Sustainability Committee is to be scheduled.

10.4 Medical and Dental Appointments Advisory Committee

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 20 February 2013.

10.5 Funding Reform and Performance Committee

The Board received and noted the confirmed minutes of the Funding Reform and Performance Committee held on 17 January 2013 and the unconfirmed minutes of 7 March 2013.

10.6 Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the Surgical Demand Committee held on 20 February 2013.

10.7 Revenue Enhancement Development Committee

The Board noted that the next meeting of the Revenue Enhancement development committee will be held on 27 February 2013.



Minutes

10.8 NSW Health / SLHD Performance Meeting

The Board received and noted the unconfirmed minutes of the NSW Health / SLHD Performance Meeting held on 28 February 2013.

10.9 SLHD innovations Group

The Board received and noted the unconfirmed minutes of the SLHD Innovations Group Committee held on 22 February 2013.

11. Matters for noting

11.1 MoH Surgical Dashboard

The Board received and noted the MoH Surgical Dashboard report.

12. Other business

Nil.

13. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 15 April 2013 at 9:00am at venue TBA.

The meeting closed at 11:10am.

The Hon Ron Phillips
Chair

Date