

Sydney Local Health District

Thirteenth Meeting of the Board

Date: Monday 13 August 2012

Time: 9:40am – SLHD Board Meeting
11:30am – Aboriginal Oral Health Hub and Spoke Presentation

Venue: Sydney Dental Hospital

Chair: The Hon Ron Phillips

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Dr Thomas Karplus, Member
Mr David McLean, Member
Ms Frances O'Brien, Member
Ms Victoria Weekes, Member
Dr John Daniels, Member

Apologies

Dr Barry Catchlove, Member
Prof. Paul Torzillo AM, Member
Mr Trevor Danos, Member

In attendance

Ms Hannah Evans, Secretariat
Ms Dawn Farrell, Relieving Secretariat
Mr Barrie Martin Chair, Audit and Risk Management Committee – 9:40 - 9:50 am
Mr Gary Miller, Director, Operations – 9:40 – 9:50am
Mr Steven Carr, Director Finance – 9:40 – 9:50 am

2. Welcome and introductions

The Chair welcomed Members to the thirteenth meeting of the Sydney Local Health District (SLHD) Board.

3. Declaration of conflicts of interest

There were no conflicts of interest declared.

Minutes

4. Confirmation of previous minutes

The minutes of the Board meeting held on 9 July 2012 were moved and seconded.

The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board considered the following items complete:

Agenda Item	Action	Outcome
9 July 2012		
8.6 – Health Care – Clinical Council	An invitation to be extended to the District manager of the non-government organisation program to present at a future Board meeting.	Program Manager to present to September Board meeting.

The Board considered the following items incomplete:

Agenda Item	Action	Outcome
18 June 2012		
6.2.1 – SLHD Reporting Pack	A proposal is to be submitted to the Ministry of Health regarding sharing costs of research to explore opportunities for analysis into why hospital activity continues to increase.	In progress. The District provided an update to the Ministry of Health at the recent performance meeting.
9 July 2012		
6.1 – National Health and Hospital Reform	The current State figure is to be included in the notes section for a more useful comparison for the 'Balanced Scorecard - Patient Flow'	In progress.

6. Acronyms and Financial Classification Codes.

The Board received and noted the Acronyms and Financial Classification Codes.

7. Chief Executive's report

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital

Reform provided in the Chief Executive's report and noted specifically:

- the improvement in the District's surgical and financial performance and the Board's congratulations to staff on their efforts to achieve this; and
- the launch of the Research Plan is 28 August 2012 and not 24 August 2012.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – July 2012

The Board received and noted the SLHD Board reporting pack – July 2012.

The Board noted the reduced waiting times in the Emergency Departments and congratulated the Chief Executive and staff on the reduction, *especially in light of increase demand.*

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report. The Board also noted that the Brain and Mind Research Institute models of care have been signed off.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report.

The Board noted the retirement of Mr Sam Chisholm as Chair of the Lifehouse Board and the new appointment of Mr Ian Braden.

The Board noted that Lifehouse is scheduled to open in June 2013 and agreed that a site tour by the Board, prior to opening, would be valuable.

7.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital provided in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report and agreed that the 2012 NSW Premier's Awards should be highlighted throughout the District.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received the Royal Prince Alfred Facility report and noted the delay of the commencement of the Hybrid Lab due to a hold up with the manufacturer.

(v) Oral Health Services and Sydney Dental Hospital

The Board received the Oral Health Services and Sydney Dental Hospital facility report and noted that Sydney Dental Hospital currently share an emergency supply generator with Rail Corp; however, due capacity limitations in the Rail Corp network, the Hospital may have to purchase its own.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received the Croydon/Marrickville/Redfern Community Health Centres facility report and noted that contacts at Redfern Health Centre were down from the previous period and noted that this could be contributable to the winter period with more home visits occurring at this time of year. The Board also noted the "Women's Mental Health Wellness Clinic" operates from Redfern once a fortnight and the General Practice clinic for Mental Health consumers operates from both Croydon and Marrickville weekly.

(vii) Drug Health

The Board received and noted the Drug Health report.

(ix) Community Health

The Board received and noted the Community Health report and offered its congratulations to:

- A/Professor Dave Templeton for being awarded an American Society for Microbiology ICAAC Program Committee Award for his work in the area of Epidemiology of Infection and noted only six of these are awarded internationally each year; and
- A/Professor Catherine O'Connor for her invitation to be an Australian

Ambassador at the 2014 World AIDS Conference.

(x) Population Health

The Board received the Population Health report and noted that the 104 notifications for pertussis in children under 5 years of age covered both SLHD and South Western Sydney Local Health District.

8 Matters for approval / resolution

8.1 Consumer and Community Participation Framework.

The Board received and noted the Consumer and Community Participation Framework (the Framework) and ENDORSED the Framework for implementation. The Communications Committee will facilitate the launch of the Framework.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the unconfirmed minutes of the Finance, Risk and Performance Management Committee held on 2 July 2012.

9.2 Education and Research Committee

The Board received and noted the unconfirmed minutes of the Education and Research Committee held on 3 August 2012.

9.3 Communications Committee

The Board received and noted the unconfirmed minutes of the Communications Committee held on 9 July 2012.

The Board noted that the Communications Committee is developing a function brief for the 2012 Annual General Meeting and this will be provided to the Board in due course.

9.4 Audit and Risk Committee

The Board received and noted the unconfirmed minutes of the Audit and Risk Committee held on 28 June 2012 and the special meeting of 26 July 2012.

9.5 Health Care – Clinical Quality Council

The Board received and noted the unconfirmed minutes of the Clinical Quality Council held on 25 July 2012.

The Board noted the information provided on the timeframes required for compliance with Quality Systems Assessments data and future accreditation.

9.6 Health Care – Clinical Council

The Board noted that the next meeting of the Clinical Council is scheduled for 22 August 2012.

9.7 Medical Staff Council Executive Meeting

The Board received and noted that the unconfirmed minutes of the Medical Staff Council Executive Meeting held on 3 August 2012.

The Board noted retirement of the Chair of the Committee, Prof. Jonathan Carter at the end of his term.

10. Other Committee reports / minutes

10.1 Strategic Plan Implementation Steering Committee

The Board noted that the inaugural meeting of the Strategic Plan Implementation Steering Committee is scheduled for 5 September 2012.

10.2 PACS RIS Implementation Steering Committee

The Board received and noted the unconfirmed minutes of the PACS RIS Implementation Steering Committee held on 17 July 2012.

10.3 Sustainability Committee

The Board noted that the inaugural meeting of the Sustainability Committee is to be scheduled.

10.4 Medical and Dental Appointments Advisory Committee

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 18 July 2012.

10.5 Activity Based Funding Executive Steering Committee

The Board received and noted the confirmed minutes of the Activity Based Funding Steering Committee held on 12 and 19 July 2012 and the unconfirmed minutes of 5 and 26 July 2012.

10.6 Surgical Demand Committee

The Board noted that the next meeting of the SLHD Surgical Demand Committee is scheduled to be held on 15 August 2012.

11. Matters for noting

- 11.1 2011/12 Financial Statements (Mr Barrie Martin, Chair, Audit and Risk Management Committee (9:40 – 9:50am))

The Chair welcomed Mr Barrie Martin to the meeting.

Mr Martin advised that the Audit and Risk Management Committee met on 26 July 2012 to discuss the 2011/12 financial statements. The Board noted that point 30 of the 'Parent and Consolidated' report was very detailed and the Chief Executive confirmed that the District's legal advisers were supportive of such report; however, would seek feedback from the Audit Office.

The Board expressed their thanks to the Audit and Risk Management Committee for providing such a detailed report.

The Board ENDORSED the approval of the financial statements by the Chair subject to no further changes in content except:

- the second last line of point 30 of the 'Parent and Consolidated' report should read 'early 2013' and not 'early 2012'.

- 11.2 Sydney over the next 20 years: A discussion paper

The Board received and noted the briefing note 'Sydney over the next 20 years: A discussion paper' and congratulated the Chief Executive and her team on their contribution to the paper.

- 11.3 Positive feedback

The Board received and noted the positive feedback received from an employee of the Tresillian Parenthelpline.

- 11.4 2013 Graduate Nurse Recruitment

The Board received and noted the briefing note on 2013 Graduate Nurse Recruitment.

12. Other business

- 12.1 Launch of Sister Alison Bush Mobile Simulation Centre

The Chief Executive advised that the Sister Alison Bush Mobile Simulation Centre, which will deliver education and hands-on training to healthcare staff of Far West and Western NSW Local Health Districts, is being launched on 17 August 2012 by the Minister for Health and Minister for Medical Research.

Minutes



Health
Sydney
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13. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 10 September 2012 at 8:30am at KGV, Level 11, Boardroom.

The meeting closed at 12pm.

A handwritten signature in blue ink, appearing to read "Ron Phillips", written over a horizontal line.

The Hon Ron Phillips
Chair

Date 10-09-2012