

## Sydney Local Health District

### Twelfth Meeting of the Board

Date: Monday 9 July 2012

Time: 8:30 – 10:30am – SLHD Board Meeting  
10:30 – 12:00pm – State Budget Presentation

Venue: Boardroom, Level 11, King George V

Chair: The Hon Ron Phillips

#### 1. Present and apologies

The Hon. Ron Phillips, Chair  
Dr Teresa Anderson, Chief Executive  
Dr Barry Catchlove, Member  
Mr Trevor Danos, Member  
Dr Thomas Karplus, Member  
Mr David McLean, Member  
Ms Frances O'Brien, Member  
Prof. Paul Torzillo AM, Member  
Ms Victoria Weekes, Member

#### Apologies

Dr John Daniels, Member

#### In attendance

Ms Hannah Evans, Secretariat  
Ms Debbie Flood, Director Capital Asset & Contract Services (retired at 8:40am)  
Ms Debbie Masters, Graduate Health Management Program Trainee

#### 2. Welcome and introductions

The Chair welcomed Members to the twelfth meeting of the Sydney Local Health District (SLHD) Board.

#### 3. Declaration of conflicts of interest

There were no conflicts of interest declared.

#### 4. Confirmation of previous minutes

The minutes of the Board meeting held on 18 June 2012 were moved and seconded.

The Chair declared and signed the minutes as a true and accurate record of the meeting.

## 5. Matters arising from the previous minutes

### 5.1 Action sheet

The Board considered the following items complete:

Agenda Item	Action	Outcome
<b>14 May 2012</b>		
7.2 – Naming of the Hybrid Interventional Cardiovascular Suite, RPAH	The family of Professor Geoff White is to be contacted to seek their consideration of naming the Hybrid Interventional Cardiovascular Suite after Professor White.	The Chief Executive and Prof. Torzillo spoke with Mrs White who was very supportive of the proposal.
<b>18 June 2012</b>		
6 – Chief Executive's Report	That a copy of the minutes of the Strategic Plan Implementation Committee be presented to the Board each month	The Strategic Plan Implementation Committee has been added as a standing agenda item on future Board papers.
6 – Chief Executive's Report	That a copy of the organisational chart be provided to the next meeting of the Board.	A copy of the organisational chart was included in the July Board papers.
6 – Chief Executive's Report	The Board self assessment process is included in the proposed timeline for the SLHD Performance Review.	The SLHD Performance Review timeline has been revised to include the Board self assessment.
7.1 – Sustainability Action Plan	That a copy of minutes of the Sustainability Committee be presented to the Board each month.	The Sustainability Committee has been added as a standing agenda item on future Board papers.

The Board considered the following items incomplete:

Agenda Item	Action	Outcome
<b>18 June 2012</b>		
6.2.1 – SLHD Reporting Pack	The current State figure is to be included in the notes section for a more useful comparison for the 'Balanced Scorecard - Patient Flow'	In progress.

## 6. Chief Executive's report

### 6.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

The Board noted that the Chief Executive and Prof. Torzillo met with the George Institute and Professor Guy Marks to explore opportunities for research and analysis into why hospital activity continues to increase. The Board noted this as a state-wide issue and ENDORSED the submission of a proposal to the Ministry of Health with a view to sharing the costs of the research.

### 6.2 Finance and performance reports

#### 6.2.1 SLHD Board reporting pack – May 2012

The Board received and noted the SLHD Board reporting pack – May 2012.

### 6.3 Project updates

#### 6.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report. The Board also noted that the Brain and Mind Research Institute model of care has been signed off.

#### 6.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report.

#### 6.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital provided in the Chief Executive's report.

### 6.4 Capital Works Report

The Board received and noted the capital works report.

### 6.5 Clinical Governance Report

The Board received and noted the clinical governance report.

### 6.6 Facility Reports

The Board received and noted the following facility reports:

- (i) Balmain Hospital

- (ii) Canterbury Hospital
- (iii) Concord Hospital
- (iv) Royal Prince Alfred Hospital
- (v) Oral Health Services and Sydney Dental Hospital
- (vi) Croydon/Marrickville/Redfern Community Health Centres
- (vii) Mental Health
- (viii) Drug Health
- (ix) Community Health
- (x) Population Health

## 7. Matters for approval / resolution

### 7.1 SLHD Delegations Manual

The Board received and noted the SLHD Delegations Manual and ADOPTED the manual for implementation subject to the consideration of comments provided by Mr Trevor Danos to the Chief Executive.

### 7.2 SLHD Research Plan

The Board received and noted the SLHD Research Plan and ADOPTED the plan subject to the following:

- inclusion of reference to Department of Forensic Medicine;
- inclusion of reference to clinical trials and adverse events; and
- removal of 'y' on page 2, eleventh line from the bottom.

## 8. Board Committee reports / minutes

### 8.1 Finance, Risk and Performance Management Committee

The Board received and noted the confirmed minutes of the Finance, Risk and Performance Management Committee held on 15 June 2012.

### 8.2 Education and Research Committee

The Board received and noted the unconfirmed minutes of the Education and Research Committee held on 21 June 2012.

### 8.3 Communications Committee

The Board received and noted the unconfirmed minutes of the Communications Committee held on 18 June 2012.

### 8.4 Audit and Risk Committee

The Board noted that a copy of the minutes of the Audit and Risk Committee held on 28 June 2012 will be provided to the August 2012 meeting.

The Board noted that a copy of the attestation statement will be provided to the Board once complete.

## 8.5 Health Care – Clinical Quality Council

The Board noted that the next meeting of the Health Care – Clinical Quality Council is scheduled for 25 July 2012.

## 8.6 Health Care – Clinical Council

The Board received and noted the unconfirmed minutes of the Health Care – Clinical Council held on 27 June 2012.

The Board noted the discussion at the Health Care – Clinical Council regarding the non-government organisation program within SLHD and ENDORSED that an invitation be extended to the program manager to present at a future Board meeting.

## 8.7 Medical Staff Council Executive Meeting

The Board noted that the next meeting of the Medical Staff Council Executive Meeting is scheduled for 3 August 2012.

## 9. Other Committee reports / minutes

### 9.1 Strategic Plan Implementation Steering Committee

The Board noted that the inaugural meeting of the Strategic Plan Implementation Steering Committee is to be scheduled.

### 9.2 PACS RIS Implementation Steering Committee

The Board received and noted the unconfirmed minutes of the PACS RIS Implementation Steering Committee held on 19 June 2012.

### 9.3 Sustainability Committee

The Board noted that the inaugural meeting of the Sustainability Committee is to be scheduled.

### 9.4 Medical and Dental Appointments Advisory Committee

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 13 June 2012.

### 9.5 Activity Based Funding Executive Steering Committee

- 21 June 2012 (confirmed minutes)
- 28 June 2012 (unconfirmed minutes)

The Board received and noted the confirmed minutes of the Activity Based Funding Steering Committee held on 21 June 2012 and the unconfirmed minutes of 28 June 2012.

## 9.6 Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the SLHD Surgical Demand Committee held on 20 June 2012.

## 10. Matters for noting

### 10.1 Ministry of Health Board Member Conference – 22 June 2012

The Board noted and supported the positive comments from Mr David McLean regarding the Ministry of Health Board Member Conference, in particular the valuable contribution made by the Chair.

## 11. Other business

### 11.1 SLHD Service Agreement (Budget 2012-2013) – Presentation

The Board received and noted the presentation by the Chief Executive on the SLHD Service Agreement 2012/13.

The Chief Executive asked the Board to consider the inclusion and/or exclusion of priorities or strategies. The Board was in agreement that 2012/13 was going to be a tough year; however, noted that the District has worked hard to start the year in a good position.

### 11.2 Tabled - SLHD Asset Strategic Plan

The Board received and noted the tabled SLHD Asset Strategic Plan. The document is to be referred to the Finance, Risk and Performance Committee for endorsement prior to submission to the Board for approval.

## 12. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 13 August 2012 from 8:30am – 10:30am at Sydney Dental Hospital.

The meeting closed at 12pm.



The Hon Ron Phillips  
Chair

13.08.2012

Date