

Sydney Local Health District

Ninth Meeting of the Board

Date: Monday 16 April 2012

Time: 8:30 – 10:30am – SLHD Board Meeting
10:30 – 11:30am – Lifehouse Models of Care Presentation

Venue: Boardroom, KGV, RPAH

Chair: The Hon. Ron Phillips

1. Present and apologies

Present

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Dr Barry Catchlove, Member
Mr Trevor Danos, Member
Dr John Daniels, Member
Dr Thomas Karplus, Member
Ms Frances O'Brien, Member
Ms Victoria Weekes, Member

Apologies

Mr David McLean, Member
Prof. Paul Torzillo AM, Member

In attendance

Ms Hannah Evans, Secretariat

2. Welcome and introductions

The Chair welcomed Members to the ninth meeting of the Sydney Local Health District (SLHD) Board.

3. Declaration of conflicts of interest

There were no conflicts of interest declared.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 112 March 2012 were moved and seconded.

The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board noted the following items to be included on the action sheet from the March Board meeting:

6.3.2 – Lifehouse

The Lifehouse models of care to be presented to the April Board.

8.2 – PACS RIS at Royal Prince Alfred Hospital

That the Finance, Risk and Performance Committee (FRAP) review the two options for PACS-RIS at RPAH and report the decision of the FRAP Committee to the April Board.

6. Chief Executive's report

The Board noted that the Chief Executive's report was for the month April 2012 and not March 2012.

6.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

6.2 Finance and performance reports

6.2.1 SLHD Board reporting pack – February 2012

The Board received and noted the SLHD Board reporting pack – February 2012 and discussion was held regarding same.

The Board noted that General Managers are undertaking a review of all cost centres by 30 June 2012 and that budget builds for 2012/13 will be based on historical data. The 2011/12 Financial Statements for the District will be reviewed by the Audit Committee prior to submitting to the Board.

6.2.2 Year to date performance management framework key performance indicators

The Board received and noted the Year to date performance management framework key performance indicators and discussion was held regarding same.

The Board RESOLVED that a further breakdown of RMR expenditure for February 2012 would be submitted to the next meeting of the Board, that arrows are to be included in the key performance indicators to indicate whether there is improvement or not and that the comments column is to include commentary on initiatives undertaken to improve performance.

6.3 Project updates

6.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report and noted that the Chief Executive expects to report to the Board in 3-4 months regarding the best use of land for the Western Precinct.

6.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report and discussion was held regarding same.

The Board RESOLVED to distribute the minutes of the Lifehouse meeting held on 2 April 2012 to Members of the Board.

The Chief Executive presented the Lifehouse Models of Care to the Board. The Chair and Board congratulated the Chief Executive and her team on reaching the significant milestone of finalising the models of care and acknowledged the amount of work undertaken to achieve this.

6.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital provided in the Chief Executive's report and discussion was held regarding same.

The Board RESOLVED to distribute a copy of correspondence received from Dr Thomas Wenkart on 13 April 2012 to Members of the Board.

6.4 Capital Works Report

The Board received and noted the capital works report.

6.5 Clinical Governance Report

The Board received and noted the clinical governance report and congratulated the team on the results of the hand hygiene compliance rates.

The Board RESOLVED that further information is to be provided to the next meeting of the Board regarding the fall in February 2012 that resulted in the death of a patient and why there was such an increase in incidents in Mental Health for February 2012.

6.6 Facility Reports

The Board received and noted the following facility reports:

- (i) Balmain Hospital
- (ii) Canterbury Hospital
- (iii) Concord Hospital

- (iv) Royal Prince Alfred Hospital
- (v) Oral Health Services and Sydney Dental Hospital
- (vi) Croydon/Marrickville/Redfern Community Health Centres
- (vii) Mental Health
- (viii) Drug Health
- (ix) Community Health
- (x) Population Health

7. Matters for approval / resolution

7.1 PACS RIS at Royal Prince Alfred Hospital

The Board received and noted the PACS RIS at Royal Prince Alfred Hospital briefing note and **RESOLVED TO ENDORSE** the recommendations of the Finance, Risk and Performance Committee:

‘That the GE PACS RIS be implemented at RPAH’.

The Board **RESOLVED** that the Chief Executive is to provide the Board with monthly updates of the implementation of the PACS RIS at RPAH.

7.2 Sustainability Action Plan 2012 – 2016

The Board received and noted the Sustainability Action Plan 2012 – 2016 briefing note and **RESOLVED** that the authors present the plan to the next meeting of the Board to enable further discussion and engagement by the Board.

8. Other business

The Board noted there was no other business and **RESOLVED** to remove this item from the agenda.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

- 26 March 2012 (unconfirmed minutes of the special meeting)
- 2 April 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the special meeting of the Finance, Risk and Performance Management Committee held on 26 March 2012 and the unconfirmed minutes of the meeting held on 2 April 2012.

9.2 Education and Research Committee

- 30 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Education and Research Committee held on 30 March 2012.

- 9.3 Communications Committee
– 12 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Communications Committee held on 12 March 2012.

- 9.4 Audit and Risk Committee
– 22 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Audit and Risk Committee held on 22 March 2012.

- 9.5 Health Care – Clinical Quality Council
– 28 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Health Care – Clinical Quality Council held on 28 March 2012.

- 9.6 Health Care – Clinical Council
– next meeting scheduled for 18 April 2012

The Board noted that the next meeting of the Health Care – Clinical Council is scheduled for 18 April 2012.

- 9.7 Medical Staff Council Executive Meeting
– 30 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Medical Staff Council Executive Meeting held on 30 March 2012.

10. Other Committee reports / minutes

- 10.1 SLHD Medical and Dental Appointments Advisory Committee
– 14 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 14 March 2012.

- 10.2 Activity Based Funding Executive Steering Committee
– 15 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Activity Based Funding Steering Committee held on 15 March 2012.

- 10.3 SLHD Surgical Demand Committee
– 21 March 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the SLHD Surgical Demand Committee held on 21 March 2012.

11. Matters for noting

11.1 TESL Review

The Board received and noted the TESL review and RESOLVED TO ENDORSE the recommendations within the report.

The Board RESOLVED that a copy of the report is to be provided to the Medical Staff Executive Council.

11.2 Workers Compensation Performance

The Board received and noted the workers compensation performance results as at 31 December 2011.

11.3 Notice of Motion – Gift of Life Ceremony

The Board received and noted the Notice of Motion for the Gift of Life Ceremony.

11.4 Clinical Excellence Commission – Quality Systems Assessment Visit

The Board received and noted the letter of thanks to the Chief Executive from Dr Charles Pain, Clinical Excellence Commission.

12. General business

12.1 Tabled Briefing Note – Naming of the Hybrid Interventional Cardiovascular Suite, RPAH

The Board received and noted the tabled briefing note regarding the naming of the Hybrid Interventional Cardiovascular Suite at RPAH and RESOLVED that the matter is carried forward to the next meeting of the Board.

12.2 Ministry of Health Local Health District Board Members Conference – 22 June 2012

The Board noted the invitation to the Ministry of Health Local Health District Board Members Conference scheduled for 22 June 2012.

12.3 Deputy Chair – Board

The Board noted that the Chair has completed an instrument of appointment for Dr Barry Catchlove to the position of Deputy Chair of the Board.

12.4 Board – 14 May 2012

The Board noted the apologies of the Chair for the May Board.

13. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 14 May 2012

Minutes



from 8:30am – 10:30am at Concord Hospital.

The meeting closed at 11:30am.

A handwritten signature in blue ink, appearing to read "Ron Phillips".

B.R. Phillips / Indip / chair

The Hon. Ron Phillips
Chair

14. 05 - 2012
Date