

Sydney Local Health District

Fourth Meeting of the Board

Date: Monday 10 October 2011

Time: 8:30am – SLHD Board Meeting
10:30am – Tour of Sydney Dental Hospital

Venue: Conference Rooms A & B, Level 1, Sydney Dental Hospital

Chair: The Hon. Ron Phillips

1. Present and apologies

Present

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Dr John Daniels, Member
Mr Trevor Danos, Member
Dr Thomas Karplus, Member
Mr David McLean, Member
Ms Frances O'Brien, Member
Ms Sonja Stewart, Member
Prof. Paul Torzillo AM, Member
Ms Victoria Weekes, Member

Apologies

Dr Barry Catchlove, Member
Ms Stevie Clayton OAM, Member

In attendance

Ms Hannah Evans, Secretariat

2. Welcome and introductions

The Chair welcomed Members to the fourth meeting of the Sydney Local Health District (SLHD) Board.

3. Declaration of conflicts of interest

There were no conflicts of interest declared.

4. Confirmation of previous minutes

- Minutes of the Board meeting held on 12 September 2011
- Minutes of the Committee of the Board held on 12 September 2011

Acceptance of

^ The minutes of the Board meeting held on 12 September 2011 ~~were confirmed~~ ^{was proposed} by Mr David McLean and seconded by Ms Frances O'Brien.

The minutes of the Committee of the Board meeting held on 12 September 2011 were confirmed by Mr David McLean and seconded by Ms Frances O'Brien.

The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

Item 5.1 to be carried over.

6. Board Committee reports / minutes

6.1 Finance, Risk and Performance Management Committee – no meeting held in September

The Board noted that the meeting of the Finance, Risk and Performance Management Committee was held on 7 October 2011 and a copy of the minutes will be submitted to the November Board.

6.2 Education and Research Committee – no meeting held in September

The Board noted that the meeting of the Education and Research Committee was held on 7 October 2011 and a copy of the minutes will be submitted to the November Board.

6.3 Communications Committee

- 8 August 2011 (confirmed minutes)
- 12 September 2011 (unconfirmed minutes)

The Board received and noted the confirmed minutes of the Communications Committee held on 8 August 2011 and the unconfirmed minutes from 12 September 2011.

6.4 Audit and Risk Committee – meeting to be scheduled for October 2011 for recommending the signing of the 2010/11 Financial Statements

Item 6.4 to be carried over.

- 6.5 Health Care – Clinical Quality Council – 28 September 2011 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Health Care – Clinical Quality Council held on 28 September 2011.

- 6.6 Health Care – Clinical Council – no meeting held in September 2011

The Board noted that the next meeting of the Health Care – Clinical Council is scheduled for 26 October 2011.

- 6.7 Medical Staff Council Executive Meeting – no meeting held in September 2011

The Board noted that the meeting of the Medical Staff Council Executive was held on 7 October 2011 and a copy of the minutes will be submitted to the November Board.

7. Other Committee reports / minutes

- 7.1 SLHD Medical and Dental Appointments Advisory Committee – 14 September 2011 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the SLHD Medical and Dental Appointments Advisory Committee held on 14 September 2011.

- 7.2 Activity Based Funding Executive Steering Committee – 22 September 2011 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Activity Based Funding Executive Steering Committee held on 22 September 2011.

- 7.3 SSWAHS Surgical Demand Committee – 21 September 2011 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the SSWAHS Surgical Demand Committee held on 21 September 2011.

8. Matters for approval / resolution

The Board noted that there were no matters for approval / resolution.

9. Chief Executive's report

- 9.1 Report – Chief Executive's (to be emailed separately)
- Presentation on Transition
 - Presentation on Budget for 2011/12 (see item 9.6)

The following documents were tabled:

- Transition of Services to Local Health Districts; and

- Working draft as at 5/10/11 – SSWAHS Functions and Services within HRTOW

Dr Anderson presented the documents and discussion was held regarding same. The following concerns were raised by Members:

- the number of direct reports to the Chief Executive;
- the potential impact of buying services from Healthshare NSW; and
- the governance arrangements of Healthshare NSW.

The Board RESOLVED to give Dr Anderson the delegation to sign the service agreement. *Transition*

9.1.1 DOHRS Report – July and August 2011

The Board received and noted the DOHRS Report – July 2011 and the DOHRS Report – August 2011.

9.1.2 Finance Dashboard – August 2011 (to be emailed separately)

The Board received and noted the tabled document Finance Dashboard – August 2011.

9.2 Caring Together Implementation – verbal update

Item 9.2 to be carried over.

9.3 Performance Management Framework Dashboard – August 2011

The Board received and noted the Performance Management Framework Dashboard – August 2011.

9.4 Sydney LHN Executive Management Report – August 2011

The Board received and noted the Sydney LHN Executive Management Report – August 2011.

9.5 Health System Performance Report – August 2011

The Board received and noted the Health System Performance Report – August 2011.

9.6 SLHD 2011/12 Service Agreement

- Presentation by Chief Executive

The following document was tabled:

- SLHD 2011/12 Budget Allocation

Dr Anderson presented the document and discussion was held regarding same.

The Board RESOLVED for the Chair and Dr Anderson to sign the service agreement and submit to the Ministry of Health with a covering letter indicating the risks and mitigation for the District, *in particular the arrangements related to Health Share.*

9.7 Capital Works Report

The Board received and noted the Capital Works report.

9.8 Clinical Governance Report

The Board received and noted the Clinical Governance Report.

9.9 Facility Reports

The Board received and noted the following facility reports:

- (i) Balmain Hospital
- (ii) Canterbury Hospital
- (iii) Concord Hospital
- (iv) Royal Prince Alfred Hospital
- (v) Oral Health Services and Sydney Dental Hospital
- (vi) Croydon/Marrickville/Redfern Community Health Centres
- (vii) Mental Health
- (viii) Drug Health
- (ix) Community Health

10. Other business

The Board noted that there was no other business.

11. Matters for noting

11.1 Updated Brief – Quality Systems Assessment – Visit from Clinical Excellence Commission in April 2012

Item 11.1 to be carried over.

11.2 Brief and letters – Reimbursement Delays – Staff Specialists (brief to be emailed separately)

The Board received and noted the following correspondence:

- letter from A/Professor Nalin Singh dated 15 August 2011;
- letter from the Chair dated 19 September 2011; and
- briefing note dated 7 October 2011.

The Board noted that the District will undertake a review into payments to Staff Specialists.

The Board RESOLVED that A/Professor Nalin Singh is to be invited to participate in the review and that Staff Specialists within the District should be given the opportunity to comment on the review.

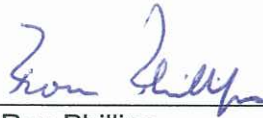
12. General business

The Board noted the concerns raised by Prof. Paul Torzillo regarding the quality of the Chronic Disease report published by the Bureau of Health Information.

13. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 14 November 2011 from 8:30am – 10:30am at Marrickville Health Centre.

The meeting closed at 10:30am.



The Hon. Ron Phillips
Chair

14-11-2011

Date