

Sydney Local Health District

Second Meeting of the Board

Date: Monday 8 August 2011

Time: 8:30am – 10:35am – SLHD Board Meeting
10:35am – 11:30am – Presentations – Redfern Health Centre

Venue: The Court Room, Redfern Health Centre

Chair: The Hon. Ron Phillips

1. Present and apologies

Present

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Ms Stevie Clayton OAM, Member
Mr Trevor Danos, Member
Dr Thomas Karplus, Member
Mr David McLean, Member
Ms Frances O'Brien, Member
Ms Sonja Stewart, Member
Prof. Paul Torzillo AM, Member
Ms Victoria Weekes, Member
Ms Hannah Evans, Secretariat

Apologies

Dr Barry Catchlove, Member
Dr John Daniels, Member

2. Welcome and introductions

The Chair welcomed Members to the second meeting of the Sydney Local Health District (SLHD) Board.

3. Declaration of conflicts of interest

There were no conflicts of interest declared

4. Confirmation of previous minutes of the previous meeting

The minutes of the Sydney Local Health District Board meeting held on 11 July 2011 were

confirmed by Ms Frances O'Brien and seconded by Mr Trevor Danos.

The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The following matters were considered closed:

1. The reporting tree was submitted to the July meeting of the Finance, Risk and Performance Management Committee for approval;
2. SLHD Aboriginal Workers presented at the August Board meeting;
3. A glossary of acronyms was included in the August papers;
4. A list of the independent panel members was included in the August papers;
and
5. A brief was submitted to the July meeting of the Finance, Risk and Performance Management Committee regarding the North West Precinct.

The following matters were considered outstanding:

1. The schedule of meeting dates;
2. The remuneration process for Members;
3. The brief to the Finance, Risk and Performance Management Committee indicating services within SLHD that are at risk of transferring to Non-Government Organisations

6. Board Committee reports / minutes

- 6.1 Finance, Risk and Performance Management Committee
- 27 June 2011 (confirmed minutes)
 - 25 July 2011 (unconfirmed minutes)

The Board received and noted the confirmed minutes of the Finance, Risk and Performance Management Committee held on 27 June 2011 and the unconfirmed minutes of same held on 25 July 2011.

- 6.2 Education and Research Committee – no meeting held in July

The Board noted that the Education and Research Committee was held on 5 August 2011 and that the minutes will be made available at the September Board meeting. At the meeting of 5 August 2011 the Committee finalised the papers for the Research Forum scheduled for 12 August 2011.

- 6.3 Communications Committee – 20 June 2011 (confirmed minutes)

The Board received and noted the confirmed minutes of the Communications Committee held on 20 June 2011.

6.4 Audit and Risk Committee

The Board noted that a meeting of the Audit and Risk Committee was held on 27 July 2011 for the purpose of reviewing the draft SLHD Financial Statements for the period ended 30 June 2011. The Committee resolved that the draft financial statements be forwarded to the Audit Office of NSW.

6.5 Health Care – Clinical Quality Council – 27 July 2011 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Health Care – Clinical Quality Council held on 27 July 2011.

6.6 Health Care – Clinical Council – no meeting held in July 2011

The Board noted that the next meeting of the Health Care – Clinical Council is scheduled for 24 August 2011.

6.7 Medical Staff Council Executive Meeting – no meeting held in July 2011

The Board noted that the Medical Staff Council Executive Meeting was held on 5 August 2011 and that the minutes will be made available at the September Board meeting.

7. Other Committee reports / minutes

7.1 SLHD Medical and Dental Appointments Advisory Committee – no meeting held in July 2011

The Board noted that the next meeting of the SLHD Medical and Dental Appointments Advisory Committee is scheduled for 10 August 2011.

7.2 Activity Based Funding Executive Steering Committee

- 30 June 2011 (confirmed minutes)
- 7 July 2011 (confirmed minutes)
- 14 July 2011 (confirmed minutes)
- 21 July 2011 (confirmed minutes)
- 28 July 2011 (unconfirmed minutes)

The Board received and noted the confirmed minutes of the Activity Based Funding Executive Steering Committee held on 30 June 2011, 7, 14, 21 July 2011 and the unconfirmed minutes of the meeting held on 28 July 2011.

7.3 SSWAHS Surgical Demand Committee – 20 July 2011 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the SSWAHS Surgical Demand Committee held on 20 July 2011 and that Dr Peter Haertsch will Co-Chair the Committee with Dr Teresa Anderson.

8. Matters for approval / resolution

- 8.1 Tabled Brief – Membership of the SLHD Medical and Dental Appointments Advisory Committee

The Council received and noted the tabled brief 'Membership of the SLHD Medical and Dental Appointments Advisory Committee' and endorsed the recommendation to appoint Dr Claire Blizzard as the Medical Administrator on the said Committee.

9. Chief Executive's report

- 9.1 Report - Chief Executive's

The Board received and noted the Chief Executive's Report.

The Board noted the invitation to attend a presentation, arranged by the SLHD, on the recent changes to OHS Legislation.

- 9.2 Caring Together Implementation – verbal update

The Board noted that the Caring Together function is under review by the Minister for Health and Director-General and advice will be provided once the information is made available.

- 9.3 Performance Management Framework Dashboard – June 2011

The Board received and noted the Performance Management Framework Dashboard dated June 2011 and resolved that Dr Teresa Anderson is to submit a paper to the September Board indicating measures undertaken to improve performance.

- 9.4 Sydney LHN Executive Management Report – June 2011

The Board received and noted the Sydney LHN Executive Management Report dated June 2011.

- 9.5 Health System Performance Report – June 2011

The Board received and noted the Health System Performance Report dated June 2011.

- 9.6 Capital Works Report

The Board received and noted the Capital Works report.

- 9.7 Clinical Governance Report

The Board received and noted the Clinical Governance report and requested Dr Anderson to confirm whether the key performance indicators for patient complaints

include those received from the Health Care Complaints Commission and Minister's Office.

9.8 Facility Reports

The Board received and noted the following facility reports:

- (i) Balmain Hospital
- (ii) Canterbury Hospital
- (iii) Concord Hospital
- (iv) Royal Prince Alfred Hospital
- (v) Oral Health Services and Sydney Dental Hospital
- (vi) Croydon/Marrickville/Redfern Community Health Centres
- (vii) Mental Health
- (viii) Drug Health
- (ix) Community Health

10. Other business

The Board noted that there was no other business.

11. Matters for noting

11.1 Sydney Local Health District Board – Membership and Appointment Terms

The Board received and noted the Membership and Appointment Terms.

11.2 Copy of Presentation – CEC and ACSQHC Patient Based Care Seminar – 22 July 2011

The Board received and noted the copy of presentation CEC and ACSQHC Patient Based Care Seminar – 22 July 2011.

11.3 Brief – Essentials of Care Program

The Board received and noted the Essentials of Care Program brief.

12. General business

The Board noted that there was no general business.

13. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 12 September 2011 from 8:30am – 10:30am at Sydney Dental Hospital.

Minutes



Ron Phillips

The Hon. Ron Phillips
Chair

12-09-2011

Date